

HIGHLAND PARK PUBLIC LIBRARY
Board of Trustees Meeting
April 13, 2017

CALL TO ORDER

President Aufox, presiding, called the meeting to order at 7:00 p.m.

ATTENDANCE

Members Present: Jerry Aufox, Les Axelrod, Rich Basofin, Donna Fletcher, Lela Hersh, Marty Kinczel, Laura Knapp, Rob Olian, Lane Young

Members Absent: None

Others Present: Jane Conway, Andy Dogan, Cindy Feng, Julia Johnas, Ben Kramer, Sylvana Osorio, Robin Smith, Pamela Siegel, Bin Zhao

APPROVAL OF CONSENT AGENDA

Mr. Basofin moved and Mr. Axelrod seconded a motion to approve the March 14, 2017 minutes (as amended), the March 2017 Bill List and Financial Reports, and the Roof Repair Project on the consent agenda. The motion passed unanimously.

Ayes: Hersh, Knapp, Fletcher, Kinczel, Young, Basofin, Olian, Axelrod, Aufox

Nays: None

MOTION CARRIED

REPORT OF THE BUILDING AND GROUNDS COMMITTEE

Ms. Knapp reported that Williams Architects was chosen by the City/Library selection committee to provide architectural services for the proposed expansion. Architect Andy Dogan was introduced and provided a brief overview of the firm and its past library experience.

The Building and Grounds Committee recommends contributing the previously agreed upon amount of \$30,000.00 toward the project and asking the City to make up the difference between the library's contribution and the contract amount of \$52,500.00. Discussion followed. The City has indicated that City funding is unavailable in 2017 to make up the difference. In order to avoid delaying the project start date, and as a show of goodwill, the Board agreed to contribute the full contract amount of \$52,500.00.

Mr. Young moved and Mr. Olian seconded a motion to approve the Williams contract for \$52,500.00. The motion passed by a majority.

Ayes: Knapp, Fletcher, Kinczel, Young, Basofin, Olian, Axelrod, Aufox

Nays: Hersh

MOTION CARRIED

COMMENTS FROM THE PUBLIC

None

REPORT OF THE PRESIDENT

Julia Johnas, Adult Services Director, introduced Robin Smith, Membership Services Manager, and Sylvana Osorio, Film & Music Manager. Each manager presented their departmental expansion needs.

President Aufox's report included the following:

He received a letter from the Secretary of State indicating the library will receive a \$23,000.00 per capita grant but that the distribution date of the funds is unknown.

REPORT OF THE EXECUTIVE DIRECTOR

Ms. Conway's report included the following:

- The author of the One Book selection, Imbolo Mbue, will appear at the library on Saturday, April 22 at 2 p.m. She just received the 2017 PEN/Faulkner award for fiction.
- The City is continuing to conduct annual neighborhood meetings. President Aufox will represent the library at the May 2 meeting (7 p.m. Park District headquarters) and Mr. Basofin will attend the meeting on May 31 (7 p.m. Library).
- District 112 is considering budgeting an after school express bus that will drop off Northwood and Edgewood middle school students at the library after school.

REPORT OF THE BUILDING & GROUNDS COMMITTEE

Ms. Conway presented a list of furniture needs totaling \$36,564.22 to the Committee. The Friends of the Library offered to contribute \$5,500.00 toward lobby seating. The Committee recommends moving forward with the three proposals for furniture.

Ms. Hersh moved and Mr. Basofin seconded a motion to approve the three furniture contracts totaling \$36,564.22 less the donation from the Friends of the Library. The motion passed unanimously as amended.

Ayes: Hersh, Knapp, Fletcher, Kinzel, Young, Basofin, Olian, Axelrod, Aufox

Nays: None

MOTION CARRIED

Ms. Knapp reported that Kordick Electric submitted several proposals to upgrade lighting in the Youth Services Department at a cost of \$45,000.00. The Committee recommends proceeding with the first phase of the project which involves retrofitting 46 recessed cans with LED cans.

Mr. Axelrod moved and Ms. Knapp seconded a motion to approve the lighting proposal from Kordick Electric to replace 46 recessed can lights at a price of \$12,518.00. The motion passed unanimously.

Ayes: Hersh, Knapp, Fletcher, Kinzel, Young, Basofin, Olian, Axelrod, Aufox

Nays: None

MOTION CARRIED

OTHER COMMITTEE AND LIAISON REPORTS

None

OLD AND NEW BUSINESS

Mr. Young announced that he has accepted a job offer in the San Francisco area and will be resigning from the Library Board in June.

ADJOURNMENT

Mr. Young moved and Mr. Axelrod seconded a motion to adjourn the meeting at 8:33 p.m. President Aufox, presiding, adjourned the meeting at 8:33 p.m.

Submitted by: Pamela Siegel