

HIGHLAND PARK PUBLIC LIBRARY  
Board of Trustees Meeting  
August 8, 2017

CALL TO ORDER

President Aufox, presiding, called the meeting to order at 7:00 p.m.

ATTENDANCE

**Members Present:** Jerry Aufox, Les Axelrod, Rich Basofin, Donna Fletcher, Lela Hersh, Laura Knapp, Rob Olian

**Members Absent:** Rich Coplan, Marty Kinzel

**Others Present:** Jane Conway, Cindy Feng, Julia Johnas, Pamela Siegel, Robin Smith

APPROVAL OF MINUTES

The seal pond repair was pulled from the Consent Agenda.

**Mr. Axelrod moved and Ms. Hersh seconded a motion to approve the July 6, 2017 minutes, July 2017 Bill List, and the June 2017 and July 2017 Financial Reports on the consent agenda. The motion passed unanimously.**

Ayes: Hersh, Basofin, Knapp, Olian, Axelrod, Aufox, Fletcher

Nays: None

MOTION CARRIED

COMMENTS FROM THE PUBLIC

None

REPORT OF THE PRESIDENT

President Aufox's report included the following:

- Julia Johnas recognized Robin Smith, Membership Services Manager, with a certificate for five years of service.
- He received a request from the City to compare operational expenses with the Deerfield and Northbrook libraries. President Aufox looked at total revenue minus capital improvements but it was difficult to compare apples to apples so the figures were not used. The City Manager asked President Aufox to attend and speak at the last Council meeting.
- He and Ms. Conway will attend a meeting at City Hall tomorrow morning with the architects.

REPORT OF THE EXECUTIVE DIRECTOR

Ms. Conway's report included the following:

- The library received a \$125,000 gift from the Wais Trust a few months ago. An additional \$20,000 was received last week.
- The Board received a thank you from Cynthia Hines, Youth Services Assistant, for recognizing her 10 year employment anniversary.

OTHER COMMITTEE AND LIAISON REPORTS

None

OLD AND NEW BUSINESS

None

CLOSED SESSION

Mr. Axelrod moved and Ms. Knapp seconded a motion to adjourn to closed session at 7:20 p.m. The Board recessed the public portion of the meeting to review closed session minutes. The motion passed unanimously.

Ayes: Hersh, Fletcher, Basofin, Olian, Axelrod, Aufox, Knapp

Nays: None

MOTION CARRIED

RETURN TO OPEN SESSION

Following the closed session, President Aufox re-convened the open session of the Board at 7:23 p.m.

**Ms. Knapp moved and Mr. Axelrod seconded a motion to open the closed session minutes from January 10, 2017 and December 13, 2016. The motion passed unanimously.**

Ayes: Hersh, Fletcher, Basofin, Olian, Axelrod, Aufox, Knapp

Nays: None

MOTION CARRIED

The Board discussed communication with the public regarding the proposed expansion project. It was suggested that The Case for Space be updated for presentations at Rotary, PTOs and other community organization meetings. The idea will be discussed with the City Manager as the City may wish to participate as well.

ADJOURNMENT

Mr. Axelrod moved and Ms. Knapp seconded a motion to adjourn the meeting at 7:41 p.m. President Aufox, presiding, adjourned the meeting at 7:41 p.m.

Submitted by: Pamela Siegel