

HIGHLAND PARK PUBLIC LIBRARY
Board of Trustees Meeting
October 10, 2017

CALL TO ORDER

President Aufox, presiding, called the meeting to order at 7:02 p.m.

ATTENDANCE

Members Present: Jerry Aufox, Les Axelrod, Rich Basofin, Rich Coplan, Marty Kinczel, Laura Knapp, Rob Olian

Members Absent: Donna Fletcher, Lela Hersh

Others Present: Jane Conway, Cindy Feng, Catherine Lambrecht, Pamela Siegel

APPROVAL OF MINUTES

The 2018 Board Meeting Dates and the 6:30 p.m. Board meeting time were pulled from the consent agenda.

Mr. Axelrod moved and Mr. Basofin seconded a motion to approve the September 12, 2017 minutes, the September 2017 Bill List, the September 2017 Financial Reports, and the 2018 Annual Calendar on the consent agenda. The motion passed unanimously.

Ayes: Coplan, Kinczel, Basofin, Knapp, Olian, Axelrod, Aufox

Nays: None

MOTION CARRIED

Mr. Axelrod suggested that the September 11, 2018 Board meeting be moved due to Rosh Hashanah. Board members determined that September 11 was the third night of the holiday and would not necessarily require changing the meeting date.

Mr. Basofin moved and Mr. Olian seconded a motion to approve the 2018 Board Meeting Dates as originally presented. The motion passed by a majority.

Ayes: Coplan, Basofin, Knapp, Olian, Axelrod, Aufox

Nays: Kinczel

MOTION CARRIED

Mr. Basofin initiated a discussion on moving the Board meeting time up to 6:30 p.m. No motion was made to move the meeting time to 6:30 p.m.

COMMENTS FROM THE PUBLIC

Catherine Lambrecht suggested the Friends sell books at author events as a fundraiser. Ms. Conway will investigate the idea.

REPORT OF THE PRESIDENT

President Aufox's report included the following:

- He attended last night's meeting of the City Council and Park District Board. The Mayor announced at the beginning of the meeting that the concept of relocating the Senior Center to the Library is no longer being considered; the Senior Center may be moved to the Highland Park Country Club. The architects have determined that it would be more cost effective to remodel the Country Club than to include the Senior Center in an expanded library.

REPORT OF THE EXECUTIVE DIRECTOR

Ms. Conway's report included the following:

- Ms. Conway, President Aufox, and Mr. Basofin met with the City Manager and architect last week to discuss different expansion scenarios. It was clear that there is not enough land available around the library for an expanded library, Senior Center, and additional parking.
- The Landmark printed an article which incorrectly stated that the Library purchased the two houses to the east of the Library. A correction was submitted by the City regarding this error and several others.
- The minimum amount requiring a public bidding process has been increased from \$20,000 to \$25,000.
- Ms. Conway will contact the law firm representing a patron who recently made a generous donation to the library. Guidance will be sought on gift recognition.
- Staff have started training on a new catalog system that will be made available to the public in April 2018.
- The Library's new website, funded by the Friends of the Library, will go live in December.
- Security cameras are being installed over the next two weeks around the perimeter of the Library and in the Adult Services Room.
- Meetings will continue with the architect to refine the conceptual expansion plans and determine a budget estimate for the project.

OTHER COMMITTEE AND LIAISON REPORTS

President Aufox appointed Mr. Olian and Ms. Fletcher to serve on the Nominating Committee that will recommend 2018 Board officers.

OLD AND NEW BUSINESS

The Board reviewed Chapters 1-5, Trustee Facts File, to fulfill the 2018 Per Capita Grant requirement.

Mr. Axelrod had questions about the bonding of the treasurer on page 16 and 18, and submission of the Annual Report on page 18.

Due to the departure of several Board members at the end of the year, Mr. Basofin asked if it would make sense to create an Advisory Board. The Library attorney will be consulted on this suggestion.

ADJOURNMENT

Mr. Olian moved and Mr. Basofin seconded a motion to adjourn the meeting at 7:49 p.m. President Aufox, presiding, adjourned the meeting at 7:49 p.m.

Submitted by: Pamela Siegel