

HIGHLAND PARK PUBLIC LIBRARY
Board of Trustees Meeting
December 14, 2017

CALL TO ORDER

President Aufox, presiding, called the meeting to order at 7:00 p.m.

ATTENDANCE

Members Present: Jerry Aufox, Les Axelrod, Rich Basofin, Rich Coplan, Donna Fletcher, Lela Hersh, Marty Kinzel, Laura Knapp, Rob Olian

Members Absent: None

Others Present: Jane Conway, Cindy Feng, Dan Kaufman, Mike Pickard, Pamela Siegel

APPROVAL OF MINUTES

Ms. Hersh moved and Mr. Olian seconded a motion to approve the November 14, 2017 minutes, the November 2017 Bill List, the November 2017 Financial Reports, and the FY18 budget and salary adjustments on the consent agenda. The motion passed unanimously.

Ayes: Coplan, Kinzel, Axelrod, Basofin, Fletcher, Hersh, Knapp, Olian, Aufox

Nays: None

MOTION CARRIED

COMMENTS FROM THE PUBLIC

None

REPORT OF THE PRESIDENT

President Aufox's report included the following:

- He introduced the two new Board members, Joel Hurwitz and Barbara Mazur.
- He recognized Les Axelrod and Rob Olian for their eight years of service on the Library Board.
- The joint meeting of the Library Board and City Council was held last Monday, December 11. Williams Architects presented a PowerPoint summarizing the findings of the expansion study, including a recommendation that the City relocate the after school youth services program to the Highland Park Country Club rather than the Library. Several residents expressed concerns regarding the proposed expanded parking at the Library.
- Councilman Kaufman reported that at the upcoming January 8, 2018 City Council meeting, the City will discuss and prioritize three potential projects: the Library expansion, the Senior Center relocation to a remodeled Highland Park Country Club, and a new Ravinia Fire Station building.

REPORT OF THE EXECUTIVE DIRECTOR

Ms. Conway's report included the following:

- Mayor Rotering appointed Adam Kramer as the Library's new student representative. His term will begin in January.
- The Library Robotics team won first place in the District 112 Annual Robotics Tournament. The team has been funded for two years by the Highland Park Community Foundation.
- The Friends approved \$5,000.00 to purchase 2,500 customized book bags. A donation of \$2.00 per bag will be requested and the library will also use the bags as giveaways at special events. Bag donations will benefit the summer reading program.

- Staff is investigating charging stations in response to a patron suggestion. They will be looking at the Skokie Public Library model next week.
- Staff has developed a model and protocols for a trial curbside delivery service. The plan will first be shared with the Operations & Policies Committee for further input.
- The Library has received many generous year-end gifts.
- A brainstorming session was conducted at the December all staff meeting to develop a list of potential uses for the unrestricted gift of \$147,000 received in 2017. Ms. Conway passed out the prioritized list. Priority items include a new Readmobile, a lecture series named in honor of the donor, funding for One Book One HP programming, and a grand piano.

OTHER COMMITTEE AND LIAISON REPORTS

None.

OLD AND NEW BUSINESS

The Board discussed the possibility of additional parking on the west side of the library, an idea that was proposed by Williams Architects in their final report presented on December 11.

CLOSED SESSION

Ms. Hersh moved and Mr. Axelrod seconded a motion to adjourn to closed session at 7:51 p.m. The Board recessed the public portion of the meeting to discuss personnel matters. The motion passed unanimously.

Ayes: Coplan, Kinzel, Axelrod, Basofin, Fletcher, Hersh, Knapp, Olian, Aufox

Nays: None

MOTION CARRIED

RETURN TO OPEN SESSION

Ms. Hersh moved and Mr. Basofin seconded a motion to return to open session at 8:20 p.m. Following the closed session, President Aufox re-convened the open session of the Board at 8:20 p.m.

Mr. Olian moved and Mr. Axelrod seconded a motion to increase Executive Director Jane Conway's salary to \$161,000 per year, commencing January 1, 2018.

Ayes: Coplan, Kinzel, Axelrod, Basofin, Fletcher, Hersh, Knapp, Olian, Aufox

Nays: None

MOTION CARRIED

ADJOURNMENT

Mr. Basofin moved and Ms. Hersh seconded a motion to adjourn the meeting at 8:21 p.m. President Aufox, presiding, adjourned the meeting at 8:21 p.m.

Submitted by: Pamela Siegel